Committee: Program Review
Date: August 13, 2010
Time: 10:00 am – 11:30 am
Location: ST 501
Present:

- Marilyn Maine
- Anna Badalyan
- Kindra Kinyon
- Pauline Carrillo
- Joe Ratcliff
- Carole Anderson
- Deborah Campbell
- Tom Vessella
- Paulette Bailey
- Glecy Rosario
- Lori Hunter
- Mary Gallagher
- Jamille McClendon (Alt)
- Cynthia Morley-Mower (Alt)
- Dorothy Smith (Alt)
- Deborah Harrington
- Ramon Castillo
- Marcy Drummond
- Theda Douglas
- Leticia Barajas
- Chini Johnson-Taylor (Alt)
- Karen Hunt (Alt)
- Alicia Rodriguez (Alt)
- Bill Elarton (Alt)
- Kamale Gray (Alt)
- Lourdes Brent (Alt)
- Bill Gasper (Alt)
- Raul Cardoza (Alt)
- Vincent Jackson (Alt)
- Jing Babb

Guests: none
Recommendations for College Council Committee (Action Items from Minutes Below):

Meeting Convened: The meeting was called to order at 10:16am.

Approval of Minutes: Minutes from the meeting dated, June 15th were reviewed, corrected and approved (M/S/P: T. Vessella, L. Hunter).

Report on Actions Taken:

Action/Discussion Items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Key Consideration</th>
<th>Actions Taken (if any)</th>
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</thead>
<tbody>
<tr>
<td>AUP task force report out</td>
<td>Ann presented the Annual Unit Planning (AUP) Task Force recommendations. With minor changes from the committee the document was accepted.</td>
<td>none</td>
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<tr>
<td>Review LATTC PR 2010-11 &amp; Annual Unit Plan Format</td>
<td>Program Review Phase I and Phase II handout was given out, discussed and explained by Marilyn and Anna. Minor changes were proposed by the committee. Phase I is the annual program review and Comprehensive Review Modules. Phase II, Annual unit plan, consists of Goal/Objective and Activity/Resource Request Modules. PR 2010-11 Phases 1 &amp; 2 at the discipline/unit level is due October 29th 2010 for Academic Affairs and Administrative Services. Student Services timeline is due November 19th 2010.</td>
<td>none</td>
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<tr>
<td>Information about District PR Online delivery and proposed backup plan.</td>
<td>Marilyn and Anna have been working with the district on the development of the on-line application. A lot of progress has been done. But, the committee co-chairs felt that currently the application is not reliable enough for the campus wide implementation. The alternative plan was presented utilizing Acrobat PDF forms.</td>
<td>none</td>
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Items from the floor:

Meeting Adjourned: The meeting was adjourned at 11:30am. (Motioned by: T. Vessella, G. Rosario)